

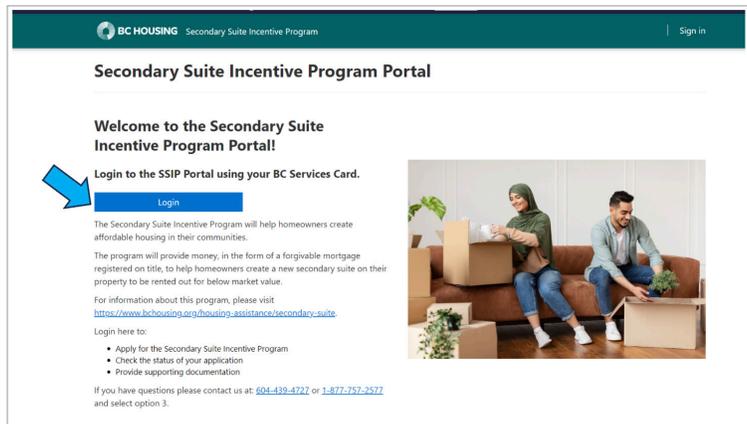
Secondary Suite Incentive Program (SSIP) User Guide

How to submit a request to review (appeal)

If you get a message that your application is **ineligible**. This guide explains how to submit a **Request to Review** your application. Follow these steps to give more information or documents to support a review.

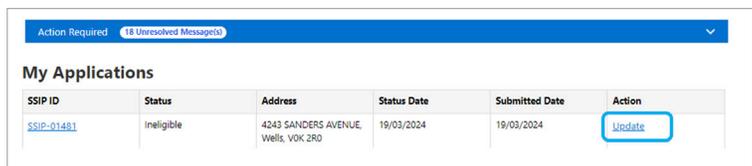
Log in to the SSIP Portal <https://www.bchousing.org/ssip>

For details on how to log in using your BC Services card, please refer to: User Guide: [How to login to the SSIP Portal](#)



From the **Dashboard**, go to **My Applications**. Find your **SSIP ID#**.

Click on **Update** link under **Action**.



1. Enter a **Description**. Explain why you are requesting your application be reviewed

2. **Attach file(s)** to support your review

3. Click **Submit**

